



Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number 11952256
Procuring Entity DEPARTMENT OF EDUCATION - DIVISION OF CITY SCHOOLS, VALENZUELA
Title REPAIR/MAINTENANCE OF SDO VALENZUELA OFFICE MAIN BUILDING (Payroll, HR Office, Accounting, Budget, Personnel, I.T, and LRMDS Office)
Area of Delivery Metro Manila

Solicitation Number:	SDO-VAL.PB-INFRA-2025-04-0001	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Public Bidding	Bid Supplements	0
Classification:	Civil Works	Document Request List	0
Category:	General Repair and Maintenance Services	Date Published	08/04/2025
Approved Budget for the Contract:	PHP 1,330,000.00	Last Updated / Time	08/04/2025 00:00 AM
Delivery Period:	90 Day/s	Closing Date / Time	17/04/2025 17:00 PM
Client Agency:			
Contact Person:	Normalyn M. Florin Secretariat Pio Val St., Marulas, Valenzuela City Metro Manila Philippines 63-8-2934507 Ext.118 63-8-2934507 bac.sdoval@deped.gov.ph		

Description

INVITATION TO BID
Project ID No. SDO-VAL.PB-INFRA-2025-04-0001

PROJECT: REPAIR/MAINTENANCE OF SDO VALENZUELA OFFICE MAIN BUILDING (Payroll, HR Office, Accounting, Budget, Personnel, I.T, and LRMDS Office)

The Schools Division Office Valenzuela through the Division MOOE Fund 2025 intends to apply the sum of One Million Three Hundred Thirty Thousand Pesos Only (Php1,330,000.00) being the Approved Budget for the Contract (ABC) to payments under the contract for the Repair/Maintenance of SDO Valenzuela Office Main Building (Payroll, HR Office, Accounting, Budget, Personnel, I.T, and LRMDS Office, as follows:

1-Lot-Repair/Maintenance of SDO Valenzuela Office Main Building (Payroll, HR Office, Accounting, Budget, Personnel, I.T, and LRMDS Office.....Php1,330,000.00

SOURCE OF FUND: Division MOOE Fund 2025
 TOTAL ABC/LOT - Php1,330,000.00
 ESTIMATED COMPLETION PERIOD - 90 CALENDAR DAYS
 BIDDING DOCUMENTS FEE - Php5,000.00

- Bids received in excess of the ABC shall be automatically rejected at bid opening.
- The Schools Division Office Valenzuela now invites bids for the above Procurement Project. Completion of the Works is required within 90 calendar days. Bidder should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, Section II (Instruction to Bidder)
- Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail"

criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Prospective bidders may obtain further information from the Schools Division Office Valenzuela and inspect the Bidding Documents at the address given below from 8:00am-5:00pm, Mondays to Fridays.

5. A complete set of Bidding Documents may be acquired by interested bidders starting on April 8, 2025 (8:00am-4:00pm), up to April 29, 2025 (8:00am-8:30am) during office hour from the address and website, prospective bidders shall submit a Letter of Intent (LOI) to BAC Secretariat, upon accomplishment of a Bidder's Information Sheet, and upon payment of non-refundable amount as stipulated above payable to the Division Office Cashier.

6. The Schools Division Office Valenzuela will hold a Pre-Bid Conference on April 16, 9:00 a.m. at Marulas Central School, Library Room, Valenzuela City, which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat through manual submission at the Records Section, on April 29, 2025, 8:00 a.m.- 8:45 a.m. Late submission shall not be accepted.

8. All bids must be accompanied by a bid security in any of the acceptable in a given address forms and in the amount stated in ITB Clause 18;

9. Bid opening shall be on April 29, 2025, 9:00 a.m. onwards at Marulas Central School- Library Room, Valenzuela City. Bids will be opened in the presence of the bidders' representatives who choose to attend. Late bids shall not be accepted.

10. The schedule of BAC activities are as follows:

Activity.....Date and Time.....Venue

Availability of Bidding Documents

April 8, 2025 (9:00am-4:00pm) to April 29, 2025 (8:00am to 8:30am)
SDO-Valenzuela Cashier Unit (for payment of OBD)
Issuance of OBD – SDO-Valenzuela-BAC Unit

Pre-bid Conference April 16, 2025 (9:00am-onwards)
Marulas Central School Library Room

Deadline of Submission
April 29, 2025 (8:00am-8:45am)
Submitted to SDO Valenzuela Records Section

Opening of Bids
April 29, 2025 (9:00am-onwards)
Marulas Central School Library Room.

11. The Schools Division Office Valenzuela reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 35.6 and Section 41 of the 2016 Revised IRR of R.A. No. 9184, without incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

BIDS AND AWARDS COMMITTEE (BAC)
BAC SECRETARIAT
Schools Division Office Valenzuela
Pio Valenzuela St., Marulas, Valenzuela City
Tel. No. (02) 8-3445-4757 or 8293-4507 local 118
bac.sdoval@deped.gov.ph

(Sgd.)ERNEST JOSEPH C. CABRERA
Chairperson, Bids and Awards Committee

Pre-bid Conference

Date	Time	Venue
16/04/2025	9:00:00 AM	MARULAS CENTRAL SCHOOL-LIBRARY ROOM Marulas, Valenzuela City

Created by Normalyn M. Florin

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